

Procedures for Applying to TCoB Study Abroad Programs as a Non MU/or MU Student Off-Campus

NON – MU STUDENT start here and complete steps 1 & 2

Step 1

- Go to this MU Admissions website, download the Visiting Student Application and follow the instructions. <https://admissions.missouri.edu/apply/other-applicants/>
- Be sure and explain to them in which study abroad program you will be participating. Use the name that is listed on your information document. Also let them know you need to be able to sign up for a non-credit pre-departure course the term before the program runs. This will help in moving the process forward more quickly.
- Once you have an MU student ID number and have agreed to e-consent (the system will prompt you to accept this the first time you log-in to MyZou) go to Step 2. (You will have to “drive” this since I cannot do anything without a Student ID.)

MU STUDENT OFF CAMPUS start here and complete step 2:

Step 2

- Go back to the home page of the MU TCoB Study Abroad Website and select the Program you wish to attend.
<http://business.missouri.edu/52/default.aspx>
- Click on “**Details and Information**” and download the complete information document for that Program.
- Complete the **myStudyAbroad online application** via the link on the program’s web page. Keep your eyes open for emails with additional instructions.
- Send a copy of your passport photo page to my email listed below. **DO NOT** fax it. It must be a clear and recognizable copy for our purposes. If you do not have a passport or do not have one that will be valid for an additional 6 months after your return you must apply for a new one immediately as that information is necessary for logistic planning for your program.
- Continue to work on the application which must be complete 2 weeks prior to the pre-departure class start date.

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