

## **Study Abroad and Intern in Prague, Czech Republic**

### **Summer Business Program**

### **Depart May 17 – Arrive May 18 – Return June 14, 2025**

#### **1. Highlights**

- Study in the capital city of the Czech Republic, which is the center for political, cultural, and economic activities
- All courses and program activities will be conducted in English
- Earn six credit hours (Spring 2025 & Summer 2025)
- Visit international companies
- Receive a graduation cord to commemorate your study abroad experience
- Scholarship Deadline: February 15, 2025
- Application Deadline: February 21, 2025
- Open to **ALL majors**

#### **2. General Requirements for Program Participation**

- You must be 18 years or older
- You must be in good academic standing and have no disciplinary sanctions. If you have ever received disciplinary action from the University, please consult with the Office of Student Accountability & Support confirm your eligibility to participate in a study abroad program before submitting your application.
- You will need a passport that is valid for at least six months after your scheduled return date
- You will be asked to sign a liability release form and a medical release form (included in the International Center's orientation materials)
- You must meet the minimum health insurance requirements set by the university
- You must attend all the Trulaske College of Business pre-departure class meetings
- You will be expected to complete the application fully and International Center safety and security orientation through myStudyAbroad
- Participants must agree to the terms expressed in the MU student conduct manual, the MU "Conditions of Participation and Program Acceptance" form, and the Trulaske College of Business Student Behavioral Disciplinary Policies

#### **3. Program Details**

##### **A. Program beginning and end**

The program begins when you check into the Czech University of Life Sciences (CULS) dormitory on May 18th and ends when you check out of the dormitory on June 14<sup>th</sup>. Students will fly in and out of Prague through Václav Havel Airport Prague (PRG).

##### **B. Location**

The four-week study abroad and internship program in the Czech Republic will be located in Prague, one of the most visited cities in all of Europe. It was formed from six formerly independent urban units that were unified in the 18th century: The Old Town, the Jewish Town, the New Town, the Lesser Town, Hradcany and Vysehrad were spared from bombing during the Second World War along with all of its treasured and preserved architecture and culture.

The courses will be conducted at the Czech University of Life Sciences, located just 15-20 minutes away from the city center.

##### **C. Lodging and Meals**

Students will stay in the university dormitory on campus and share a room with one other MU student for the entire program in Prague. The dormitory is located in the middle of campus, just a 3-minute walk from the business building. Public transportation allows for easy and flexible access from campus to downtown

Prague. Check the itinerary for meals covered.

#### 4. Course Offerings and Prerequisites

All students will complete Business Administration 4500 or Management 4940 while completing the consulting internship project. Then students will select one of two courses offered by the Czech University of Life Sciences (CULS) focusing on European and Czech business. Students are required to attend all lectures, company, and cultural visits.

**All Students, including Non-Business majors, should check with their academic advisor on how these credits can be applied to their graduation requirements.** All hours are MU summer school credit hours.

MU Course Offerings (select one of these courses)	Prerequisites
<input type="checkbox"/> <b>Business Administration 4500</b> <input type="checkbox"/> Professor Jackie Rasmussen <input type="checkbox"/> Graded S/U	Trulaske College of Business students, admitted to the Upper Level
<input type="checkbox"/> <b>Management 4940</b> <input type="checkbox"/> Professor Jackie Rasmussen <input type="checkbox"/> Graded S/U	No prerequisite
CULS Course Offerings (complete this course)	
<input type="checkbox"/> <b>Management 3975: International Management</b> <input type="checkbox"/> Professor: To be determined <input type="checkbox"/> Graded S/U	No prerequisite

You should plan to discuss these courses and this study abroad program with your advisor to clarify exactly how these courses will satisfy the graduation requirements for your particular major or emphasis area.

#### Class meetings at MU

Before the start of the program, class sessions will be held in Cornell Hall beginning in March. The purpose of these class meetings will be to provide lectures on the principles of international business, review information regarding the companies that will be visited, orientation to the host country, travel administration, and safety abroad, and begin the program internship.

**Undergrads - Business Administration 4500 or Marketing 4940**

Class Schedule: **Tuesdays**

- **March 18, April 1, 8, 15, 22, 29, May 6**
- **6:00-8:30 pm**
- **TBD Cornell Hall**

**NOTE:** It is a requirement of this program that you attend all of these class sessions to prepare for your program. You must attend all of the classes, or you will not be allowed to participate in this program. Possible special circumstances may allow flexibility on this requirement but would have to be approved by the program director prior to missing the class. **If you are dropped from the program because of non-attendance – you will be subject to the penalties listed in section 9 of this document.**

**5. Internship Project**

Students will be assigned a company to research and provide consultation on the potential growth in the global market.

**6. Weekend Travel**

Long weekends accommodate travel to other destinations during the 4-week program. This travel is at your expense and discretion, and class attendance policies will remain in effect upon resumption the next week class sessions. Students are also free to remain at the dorms in Prague on weekends for the duration of the program.

**7. Estimated Budget**

The following budget may be used for planning purposes.

<b>Student Planning Budget</b>	
Tuition (resident) (3 credit hours Summer 2025)	\$1,260
Tuition (non-resident) (3 credit hours Summer 2025)	\$1,629
Program Fee	\$4,595
Visa	\$8
MU International Center Study Abroad Fee	\$245
Airfare (estimated)	\$1,300
<b>Estimated cost for Missouri residents</b>	<b>\$7,408</b>
<b>Estimated cost for non-Missouri residents</b>	<b>\$7,777</b>

\*Students will enroll in BA 4500/MGMT 4940 in Spring 2025. Students who do not exceed 18 credit hours in Spring 2025 will not incur additional tuition costs for BA 4500/MGMT 4940. MGMT 3975 will be a Summer 2025 course.

Note: Tuition cost is set by the Board of Curators of the University of Missouri. **Non-resident students pay their usual additional non-resident fees.** Provided you are taking courses necessary for graduation, this simply shifts tuition costs from one term to another.

Expenses Included in Program Fee:

- Lodging for the trip duration
- Meals included in the program fees, as noted on the itinerary
- Culture and company visits and program ground transportation
- MU GeoBlue Health Insurance
- 24/7 Student Support while on program

Expenses NOT Included in Program Fee:

- Round trip transportation from the US to Prague
- Weekend travel to other parts of the Czech Republic or Europe and daily personal expenses including non-program activities
- Meals, except for program-sponsored events
- Passport, passport renewal, or passport application fees

## 8. Schedule of Payments

Students will be billed the program fee, summer tuition, courses fees, and the MU International Center Study Abroad fee in mid-May.

## 9. Withdrawal from Program

**Student must contact the Student Services Coordinator directly by e-mail at [TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu) documenting any withdrawals from the intended study abroad program.** Withdrawal date will be determined to be the date shown on the e-mail that is sent to the Student Services Coordinator in 213 Cornell Hall stating intent to withdraw from the program.

Amount	Withdrawal After
\$100 withdrawal fee	After student commitment
\$2,000 withdrawal fee	February 1, 2025
\$3,000 withdrawal fee	March 1, 2025
Total Program Fee billed	April 1, 2025

*\*\*\*Depending on the date that you withdraw from the program, the study abroad department may or may not be able to get a refund from the vendor. Your refund will be relative to the costs that can be recovered. If you have not been billed the program fee at the time of your withdrawal – you will be billed for any cancellation's fees charged to the program. Any withdrawal fees will be billed in May 2025.*

## 10. Visas and Travel Documents

- All students will need a valid US passport or appropriate passport/documentation from their country of citizenship valid for at least 6 months after your return date.
- U.S. citizens will need a visa to visit Prague. Students will apply for their visa during pre-departure class.
- **Non-US citizen students at Mizzou** will need to check the country's web page to determine if you need to apply for a tourist visa
- Copy of all program participant passports due to Study Abroad Office by **March 4<sup>th</sup>** to remain on the program. If you are concerned about timing – have it expedited.

## 11. Application Deadline: **February 21, 2025**

All applicants will need to interview for a spot on the program after they commit to the program in myStudyAbroad

## 12. Students Requesting Accommodations

If you are a student with a disability and anticipate requesting accommodations while studying abroad, we encourage you to notify the MU Office of Disability Services as early as possible (<http://disabilityservices.missouri.edu>). Early notification is essential to allow us time to ensure that appropriate arrangements and reasonable accommodations can be provided, both by the program and our Study Abroad partner organizations.

## 13. Student Financial Aid

The courses qualify for financial aid. You may meet with a financial aid advisor in 11 Jesse Hall to review your financial aid options. A financial aid worksheet can be found in myStudyAbroad. It is highly recommended all students meet with their Financial Aid advisor to discuss paying for study abroad.

### **Scholarships**

Student can apply for scholarships through ScholarshipUniverse (Missouri.scholarshipuniverse.com). The scholarship application is due **February 15, 2025**, and decisions will be made in late February.

To obtain more information visit:

**Trulaske Study Abroad Web Page:**  
[TrulaskeAbroad.missouri.edu](https://TrulaskeAbroad.missouri.edu)

**Questions:**  
[TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu)

### **Program Cancellation Policy for Student Financial Liability**

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I understand that in some special circumstances I may not receive full academic credit for the study abroad program for which I have applied. These circumstances include, but are not limited to:

- Cancellation of the program due to circumstances beyond the control of the University of Missouri
- A decision by the University, in its sole discretion, that cancellation of the program is appropriate based on health, safety, or similar circumstances
- My inability to participate in or complete the program due to circumstances beyond the control of the University of Missouri
- My dismissal from the program

I understand that in any of these circumstances, I will be refunded only those costs that can be recovered by the University of Missouri or the University's partner program. If I have not been billed the program fee at the time of my withdrawal, I understand that I will be billed for any cancellation fees charged to the program.

The itinerary of this program may be modified by the Trulaske College of Business and/or the University of Missouri due to health, safety, or similar concerns. The withdrawal fees listed above will apply to students if this occurs. Transportation change fees and expenses will be the responsibility of the student.

