

**Trulaske College of Business**  
**Study Abroad in Frankfurt, Germany and Amsterdam, Netherlands**  
**Management 3901 or Management 8001: Topics in Management – International Business**  
**December 29, 2024 – January 10, 2025**

**Program Highlights**

- Compare the economies and business practices of Germany, Netherlands, and the European Union.
- Meet with managers and discuss international business strategies during company visits.
- Earn three hours of MU course credit (no prerequisites required).
- Open to **all majors!** *Note: graduate students must get prior approval from the Graduate Programs Office.*

**Participation Requirements**

- Be in good academic and disciplinary standing at MU. If you have ever received disciplinary action from the University, please consult with the Office of Student Accountability & Support to confirm you are eligible to participate in a study abroad program prior to submitting your application.
- Have a valid passport with an expiration date more than six months after the program return date.
- Complete the online application process, including all necessary risk and release forms.
- Meet the minimum health insurance requirements set by the University. As part of the program fee, you are enrolled in the University's GeoBlue Health plan for the duration of the program. You must visit the GeoBlue website, print your ID card, and familiarize yourself with the plan and procedures for health emergencies.
- Follow acceptable behavior outlined in the MU Student Conduct Manual and the MU Conditions of Program Participation and Program Acceptance contract through the Trulaske College of Business.

**Program Details**

- *Arrival & Departure:*

Students are responsible for arranging and purchasing their airfare. During the fall pre-departure classes, you will be assisted with information on program flight itineraries and how to book flights for traveling together. **Do not purchase your flight without prior approval from the Director of Study Abroad (trulaskeabroad@missouri.edu).** Failure to provide a paid ticket itinerary by December 1, 2024, may result in being dropped from the program.

Plan to arrive in Frankfurt Airport (FRA) morning of December 30, 2024

The program ends upon check-out on January 10, 2025. Students will fly home from Amsterdam Airport Schiphol (AMS).

*Note: The Study Abroad Program and MU will not be responsible for any expenses incurred (including lodging) due to delays or cancellations of flight arrangements made by the student. Students concerned about the costs they might incur due to flight delays or cancellations are encouraged to purchase travel insurance.*

- *Location:*

The program events will be centered in Frankfurt, Germany and Amsterdam, the Netherlands. Company visits will involve short bus trips to locations outside the city.

- *Lodging and Meals:*

All lodging will be in three/four-star hotels and include all breakfasts. One group social with appetizers and one dinner will be organized.

**Course Offering and Prerequisites**

- *Course Overview:*

This is an introductory international business course open to students of all backgrounds of study. The emphasis will be on understanding various issues in international business with an emphasis on Europe and the area's trading relationships in the global economy.

- **Undergraduate – MGMT 3901: Special Topics in Management – International Business, Frankfurt and Amsterdam**

3 credit hours; graded S/U; Instructor: Christine McCullough; no prerequisites

- Consult with your academic advisor on any questions about how this course would satisfy your degree requirements.

- **Graduate – MGMT 8001: Special Topics in Management – International Business, Frankfurt and Amsterdam.**

3 credit hours; graded S/U; Instructor: Christine McCullough; no prerequisites

- Consult with your academic advisor on any questions about how this course would satisfy your degree requirements.

*Note: These courses were designed by the Registrar's Office as spring courses. Educational fees for three credit hours are costs you would normally see on your spring bill. Non-resident students will pay the usual non-resident fees. Actual fees for the spring semester are set by the Board of Curators during their April meeting. Let your academic advisor know if these three credits will put you over your maximum for spring. All students should check with their academic advisors on how this course would satisfy graduation and major area requirements. Any exams during this time will be proctored. Please notify study abroad staff in 213 Cornell Hall of any exam conflicts prior to **October 15, 2024**.*

- *The course will be conducted in two parts:*

1. Six pre-departure classes at MU that will lay the groundwork for principles of international business with some focus on the business strategies and cultural dimensions of Germany and the Netherlands.
2. An international travel experience, which includes experiential learning exercises, group discussions and presentations, and company visits. The company visits are an essential part of the learning experience and allow students to discuss with company managers international business strategies in marketing, finance, and management. The schedule while abroad allows free time for sightseeing and visiting local cultural and historic sites.
3. Students are required to attend all pre-departure courses, and all company and cultural visits.

- *Pre-departure classes at MU*

Pre-departure classes will be held beginning **October 29, 2024** in Cornell Hall, which you are required to enroll before the first pre-departure class to go on the program.

- **Undergraduates: Business Administration (BUS\_AD) \_0553**
- **Graduates: Business Administration (BUS\_AD) \_0582**

Meeting schedule:

- **Tuesdays, October 29 – December 3, 2024**
- **6:00-8:30 pm; Cornell Hall**
- **No class November 26, 2024, Thanksgiving Break**

*Note: You are required to attend every pre-departure class to prepare for the program, or you will not be allowed to participate in the program. Special circumstances may allow flexibility on this requirement but must be approved by the program director before the class absence. If you are dropped from the program due to non-attendance, you will be subject to the penalties listed under the Withdrawal Procedure & Penalties portion of this document.*

### Estimated Budget

The following estimated budget may be used for planning purposes:

<b>Student Planning Budget</b>	
Program Fee	\$3,800*
MU International Center Study Abroad Fee	\$245
Visa	\$8
Airfare (estimated)	\$1,500
<b>Estimated cost</b>	<b>\$5,553</b>

*Note: The program fee is subject to change due to market adjustments. The study abroad fees above will be billed to the student account on approximately December 1, 2024. Please note that these are estimates. Non-resident students will pay non-resident fees. The course fees will be charged to your account shortly after enrollment in myZou. The cost above is for students not exceeding 18 credit hours for Spring 2025 semester. Students that plan to take more than 18 credit hours in the Spring 2025 semester should consult the Cashier's Office for information regarding billing.*

- **Expenses *Included* in Program Fee**
  - Lodging for the trip duration
  - Breakfast everyday and several group meals
  - Ground transportation including to and from the airport
  - Train from Frankfurt to Amsterdam
  - Frankfurt City Tour
  - Amsterdam Walking Tour
  - Program sticker and graduation cord
  - Pre-departure course and social event
  - Repatriation/medical evacuation insurance
  - 24/7 Student Support while on program
  - MU GeoBlue Health Insurance MU GeoBlue Health Insurance coverage for the program duration (you must visit the GeoBlue website, print your ID card, and familiarize yourself with the plan and procedures for health emergencies) *Note: in some cases, you may be required to pay out of pocket to receive services; this coverage allows you to submit claims for reimbursement by GeoBlue for any medical expenses incurred outside the US while on the program)*
  
- **Expenses *Not Included* in Program Fee**
  - Airfare from the US to Frankfurt and returning to the US from Amsterdam
  - Meals not included in the program fees, as noted on the itinerary
  - Educational fees – tuition and fees will be billed the same as a 3-credit hour undergraduate or graduate course is taken in Spring 2025
  - Passport application or passport renewal fees
  - MU International Center study abroad fee includes MU support services for student emergencies during the program, emergency evacuation and repatriation coordination, and pre-departure orientation

### Paying for Study Abroad

- *Student Financial Aid*  
This 3-credit hour course qualifies for financial aid. It is highly recommended all students meet with their Financial Aid advisor to discuss paying for study abroad. Financial Aid worksheets can be found in your myStudy
- *Scholarships*  
Student can apply for scholarships through ScholarshipUniverse (Missouri.scholarshipuniverse.com). The scholarship application is due **October 1, 2024**, and decisions will be made in early October.

### Withdrawal Procedure & Penalties

You must email the Student Service Coordinator (TrulaskeAbroad@missouri.edu) documenting withdrawal from the program AND return to the online application to change status to WITHDRAWAL: Declined. The following schedule indicates program withdrawal fees that will be billed to the student account:

Amount Billed*	Withdrawal After*
\$100 withdrawal fee	Commitment in MyStudyAbroad
\$1,500 withdrawal fee	September 27, 2024
\$2,000 withdrawal fee	October 27, 2024
\$3,000 withdrawal fee	November 27, 2024
\$3,800 (full program fee)	December 8, 2024

*Note: The date of withdrawal notification is the date the notification email is sent to the Student Services Coordinator. Depending on the date you withdraw, the Study Abroad Office may not be able to get a refund from the vendor; your refund will be relative to the costs that can be recovered. If you have not been billed the program fee at the time of your withdrawal, you will be billed for any cancellation fees charged to the program. Any withdrawal fees will be billed in December.*

\*Withdrawal dates and fees will be finalized by August 1<sup>st</sup> and communicated with all students.

### Visas & Travel Documents

You must have a valid passport with an expiration date more than six months after the program return date.

- You must have a valid passport with an expiration date more than six months after the program return date.
- A copy of your passport is due to the Study Abroad office (213 Cornell) by **October 15, 2024**
- U.S. citizens will need a visa to visit Germany and France. Students will apply for their visa during pre-departure class.
- If you are not a U.S. citizen, check the country's web page to determine if you need to apply for a tourist visa

**IMPORTANT:** If you are a student with a disability and anticipate requesting accommodations while studying abroad, we encourage you to notify the MU Office of Disability Services as early as possible (<http://disabilityservices.missouri.edu>). Early notification is essential to allow us time to ensure that appropriate arrangements and reasonable accommodations can be provided, both by the program and our Study Abroad partner organizations.

*Disclaimer: The costs and schedules presented in this document are best estimates performed in good faith and do not represent any kind of fixed contract. The nature of dealing with foreign partners makes it difficult to plan exactly how this study abroad program will be finalized.*

For more information: Trulaske College of Business International Programs: <http://TrulaskeAbroad.missouri.edu>

**Program Cancellation Policy for Student Financial Liability**

I understand that in some special circumstances I may not receive full academic credit for the study abroad program for which I have applied. These circumstances include, but are not limited to:

- Cancellation of the program due to circumstances beyond the control of the University of Missouri
- A decision by the University, in its sole discretion, that cancellation of the program is appropriate based on health, safety, or similar circumstances
- My inability to participate in or complete the program due to circumstances beyond the control of the University of Missouri
- My dismissal from the program

I understand that in any of these circumstances, I will be refunded only those costs that can be recovered by the University of Missouri or the University's partner program. If I have not been billed the program fee at the time of my withdrawal, I understand that I will be billed for any cancellation fees charged to the program.

The itinerary of this program may be modified by the Trulaske College of Business and/or the University of Missouri due to health, safety, or similar concerns. The withdrawal fees listed above will apply to students if this occurs. Transportation change fees and expenses will be the responsibility of the student.

	Date	Day	Location	Itinerary (subject to change) – all program events are mandatory
1	29-Dec	Sun	US	Depart for Frankfurt, Germany
2	30-Dec	Mon	Frankfurt	Arrive in Frankfurt Orientation Frankfurt City Tour Group Welcome—Dinner
3	31-Dec	Tues	Frankfurt	Breakfast at hotel - morning check-in Deutsche Telekom Company Visit Free Afternoon
4	1-Jan	Wed	Frankfurt	Breakfast at hotel - morning check-in Free Day
5	2-Jan	Thurs	Frankfurt	Breakfast at hotel - morning check-in DHL Global Forwarding Company Visit TechQuarter Company Visit
6	3-Jan	Fri	Frankfurt	Breakfast at hotel - morning check-in GE Company Visit Nike Company Visit
7	4-Jan	Sat	Frankfurt	Breakfast at hotel - morning check-in Cultural Visit Free Afternoon
8	5-Jan	Sun	Frankfurt/Amsterdam	Breakfast at hotel - morning check-in Train to Amsterdam Amsterdam City Tour
9	6-Jan	Mon	Amsterdam	Breakfast at hotel - morning check-in Entrepreneurship Panel Goodwell Investments Company Visit
10	7-Jan	Tues	Amsterdam	Breakfast at hotel - morning check-in IKEA Company Visit Kraft Heinz Company Visit
11	8-Jan	Wed	Amsterdam	Breakfast at hotel - morning check-in Heineken Company Visit Greenpeace International Company Visit
12	9-Jan	Thurs	Amsterdam	Breakfast at hotel - morning check-in Free afternoon Farewell Dinner
12	10-Jan	Fri	Amsterdam	Depart Hotel Transfer to the airport