

## **Study Abroad and Intern in Prague, Czech Republic**

### **Summer Business Program**

### **Depart May 18 – Arrive May 19 – Return June 15, 2024**

#### **1. Highlights**

- Study in the capital city of the Czech Republic which is the center for political, cultural, and economic activities
- All courses and program activities will be conducted in English
- Earn six credit hours
- Visit international companies
- Receive a graduation cord to commemorate your study abroad experience
- Scholarship Deadline: February 15, 2024
- Application Deadline: February 23, 2024
- Open to **ALL majors**

#### **2. General Requirements for Program Participation**

- You must be 18 years or older
- You must be in good academic standing and have no current disciplinary sanctions
- You will need a passport that is valid for at least six months after your scheduled return date
- You will be asked to sign a liability release form and a medical release form (included in the International Center's orientation materials)
- You must meet minimum health insurance requirements set by the university
- You must attend all of the Trulaske College of Business' pre-departure class meetings
- You will be expected to fully complete the application and International Center safety and security orientation through myStudyAbroad
- Participants must agree to the terms expressed in the MU student conduct manual and the MU "Conditions of Participation and Program Acceptance" form and the Trulaske College of Business Student Behavioral Disciplinary Policies

#### **3. Program Details**

##### **A. Program beginning and end**

The program begins when you check into the Czech University of Life Sciences (CULS) dormitory on May 19th and ends when you check out of the dormitory on June 15<sup>th</sup>.

##### **B. Location**

The four-week study abroad and internship program in the Czech Republic will be located in Prague, one of the most visited cities in all of Europe. It was formed from six formerly independent urban units that were unified in the 18th century: The Old Town, the Jewish Town, the New Town, the Lesser Town, Hradcany and Vysehrad were spared from bombing during the Second World War along with all of its treasured and preserved architecture and culture.

The historic center of Prague was designated as a UNESCO World Heritage Site and Guinness World Records site. The 1,000 year-old Hradcany (Prague) Castle is the largest ancient castle in the world and overlooks the famous Charles Bridge on the Vltava River. Most of the historical monuments, museums and galleries are located in the center part. Charles Bridge, with its two fortified towers at each end, was constructed by King Charles IV in the year 1357. The Old Town Bridge Tower is located on the opposite side of the castle and represents one of the most beautiful Gothic towers in Central Europe.

The Old Town Square has existed since the 14th century and is the most significant square of

historical Prague. Besides the Old Town Hall and the Church of Our Lady Before Tyn, the square has several other dominant buildings: the baroque St. Nicholas church, the Stone Bell house (a gothic city palace from the 14th century), and the Memorial to Master Jan Hus. St Nicolas' Church (Chram Sv. Mikulase), located on Malostranske Namesti was built in the period 1704-55 and is the most significant historical structure of the so-called Prague Baroque.

The courses will be conducted at the Czech University of Life Sciences, located just 15-20 minutes away from the city center.

**C. Lodging and Meals**

Students will stay in the university dormitory on campus and will share a room with one other MU student for the entire program in Prague. The dormitory is located in the middle of campus and just a 3-minute walk from the business building. Public transportation allows for easy and flexible access from campus to downtown Prague.

**4. Course Offerings and Prerequisites**

All students will complete Business Administration 4500 or Management 4940 while completing the consulting internship project. Then students will select one of two courses offered by the Czech University of Life Sciences (CULS) focusing on European and Czech business.

**All Students, including Non-Business majors, should check with their academic advisor on how these credits can be applied to their graduation requirements.** All hours are MU summer school credit hours.

<b>MU Course Offerings (select one of these courses)</b>	<b>Prerequisites</b>
<input type="checkbox"/> <b>Business Administration 4500</b> <input type="checkbox"/> Professor Katie Essing <input type="checkbox"/> Graded S/U	Trulaske College of Business students, admitted to the Upper Level
<input type="checkbox"/> <b>Management 4940</b> <input type="checkbox"/> Professor Katie Essing <input type="checkbox"/> Graded S/U	No prerequisite
<b>CULS Course Offerings (select one of these courses)</b>	
<input type="checkbox"/> <b>Management 3975: International Management</b> <input type="checkbox"/> Professor: To be determined <input type="checkbox"/> Graded S/U	No prerequisite
<input type="checkbox"/> <b>Marketing 3975: International Marketing</b> <input type="checkbox"/> Professor: To be determined <input type="checkbox"/> Graded S/U	No prerequisite

You should plan to discuss these courses and this study abroad program with your advisor to clarify exactly how these courses will satisfy the graduation requirements for your particular major or emphasis area.

**Class meetings at MU**

Prior to the start of the program, pre-departure class sessions will be held in Cornell Hall, beginning in March. The

purpose of these class meetings will be to provide lectures on the principles of international business, review information regarding the companies that will be visited and orientation to the host country, travel administration, and safety abroad and to begin the program internship.

**Undergrads - Business Administration 4500 or Marketing 4940  
Class # TBD**

Class Schedule: **TBD**

**NOTE: It is a requirement of this program that you attend all of these class sessions to prepare for your program. You must attend all of the classes or you will not be allowed to participate in this program. Possible special circumstances may allow flexibility on this requirement but would have to be approved by the program director prior to missing the class. **If you are dropped from the program because of non-attendance – you will be subject to the penalties listed in section 10 of this document.****

### 5. Internship Project

Students will be assigned a company to research, and provide consultation on the potential growth in the global market.

### 6. Weekend Travel

Long weekends accommodate travel to other destinations during the 4-week program. This travel is at your expense and discretion, and class attendance policies will remain in effect upon resumption the next week class sessions. Students are also free to remain at the dorms in Prague on weekends for the duration of the program.

### 7. Travel to program site from the U.S.

**The program fee does not include roundtrip airfare cost from the US to Prague.** You must fly on your own or with friends by arranging your own flight itineraries and reservations; however, you should coordinate your flight plans to arrive at the Prague Ruzyně International Airport (PRG) on May 19<sup>th</sup>. During the spring class meetings, you will be assisted with information on program flight itineraries and how to book flights for traveling together.

### 8. Estimated Budget

The following budget may be used for planning purposes.

<b>Student Planning Budget</b>	
Tuition (resident) (3 credit hours Summer 2024)	\$1,851
Tuition (non-resident) (3 credit hours Summer 2024)	\$4,377
Program Fee	\$4,395
MU International Center Study Abroad Fee	\$245
Visa	\$8
Airfare (estimated)	\$1,300
<b>Estimated cost for Missouri residents</b>	<b>\$7,799</b>
<b>Estimated cost for non-Missouri residents</b>	<b>\$10,325</b>

\*Students will enroll in BA 4500/Mgmt 4940 in Spring 2024. If students do not exceed 18 credit hours in Spring 2024 they will not incur additional tuition costs for BA 4500/Mgmt 4940. Mgmt 3975/Mktg 3975 will be a Summer 2024 course.

Note: Tuition cost is set by the Board of Curators of the University of Missouri. **Non-resident students pay their usual additional non-resident fees.** Provided you are taking courses necessary for graduation, this simply shifts tuition costs from one term to another.

Expenses Included in Program Fee:

- Lodging for the trip duration
- Meals included in the program fees, as noted on the itinerary
- Culture and company visits and program ground transportation
- Program water bottle, sticker, and grad cord
- MU GeoBlue Health Insurance
- 24/7 Student Support while on program

Expenses **NOT** Included in Program Fee:

- Round trip transportation from the US to Prague
- Weekend travel to other parts of the Czech Republic or Europe and daily personal expenses including non-program activities
- Meals, except for program-sponsored events
- Passport, passport renewal, or passport application fees

**9. Schedule of Payments**

Students will be billed the program fee, summer tuition, courses fees, and the MU International Center Study Abroad fee in mid-May.

**10. Withdrawal from Program**

**Student must contact the Student Services Coordinator directly by e-mail at [TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu) documenting any withdrawals from the intended study abroad program.** Withdrawal date will be determined to be the date shown on the e-mail that is sent to the Student Services Coordinator in 213 Cornell Hall stating intent to withdraw from the program.

Amount	Withdrawal After
\$100 withdrawal fee	After student commitment
\$1,000 withdrawal fee	February 1, 2024
\$2,000 withdrawal fee	March 1, 2024
Total Program Fee billed (\$4,395)	April 1, 2024

*\*\*\*Depending on the date that you withdraw from the program, the study abroad department may or may not be able to get a refund from the vendor. Your refund will be relative to the costs that can be recovered. If you have not been billed the program fee at the time of your withdrawal – you will be billed for any cancellations fees charged to the program.*

### 11. Visas and Travel Documents

- All students will need a valid US passport or appropriate passport/documentation from their country of citizenship valid for at least 6 months after your return date.
- **Non-US citizen students at Mizzou** will need to check the Internet about visa requirements for program sites for their particular country of citizenship.
- **Copy of all program participant passports due to Study Abroad Office by March 5th to remain on the program. If you are concerned about timing – have it expedited.**

### 12. Application Deadline: **February 23, 2024**

All applicants will need to interview for a spot on the program after they commit to the program in myStudyAbroad

### 13. Students Requesting Accommodations

If you are a student with a disability and anticipate requesting accommodations while studying abroad, we encourage you to notify the MU Office of Disability Services as early as possible (<http://disabilityservices.missouri.edu>). Early notification is essential to allow us time to ensure that appropriate arrangements and reasonable accommodations can be provided, both by the program and our Study Abroad partner organizations.

### 14. Student Financial Aid

#### **Student Financial Aid**

This 3-credit hour course qualifies for financial aid. Before going to the financial aid office (11 Jesse Hall), visit the Trulaske Study Abroad office (213 Cornell Hall) for the financial aid worksheet. It is highly recommended all students meet with their Financial Aid advisor to discuss paying for study abroad.

#### **Scholarships**

Student can apply for scholarships through ScholarshipUniverse ([Missouri.scholarshipuniverse.com](http://Missouri.scholarshipuniverse.com)). The scholarship application is due **February 15, 2024**, and decisions will be made in late February.

**Program Cancellation Policy for Student Financial Liability**

I understand that in some special circumstances I may not receive full academic credit for the study abroad program for which I have applied. These circumstances include, but are not limited to:

- Cancellation of the program due to circumstances beyond the control of the University of Missouri
- A decision by the University, in its sole discretion, that cancellation of the program is appropriate based on health, safety, or similar circumstances
- My inability to participate in or complete the program due to circumstances beyond the control of the University of Missouri
- My dismissal from the program

I understand that in any of these circumstances, I will be refunded only those costs that can be recovered by the University of Missouri or the University's partner program. If I have not been billed the program fee at the time of my withdrawal, I understand that I will be billed for any cancellation fees charged to the program.

The itinerary of this program may be modified by the Trulaske College of Business and/or the University of Missouri due to health, safety, or similar concerns. The withdrawal fees listed above will apply to students if this occurs. Transportation change fees and expenses will be the responsibility of the student.

To obtain more information visit:

**Trulaske Study Abroad Web Page:**

[TrulaskeAbroad.missouri.edu](https://TrulaskeAbroad.missouri.edu)

**Questions:**

[TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu)

Date	Day	Daily Schedule (subject to change)	Meals	Activities
18-May	Sat	Depart for Prague		
19-May	Sun	Arrive in Prague		
20-May	Mon	Orientation to campus and Prague. Learn subway and bus system to old Prague	D	<b>Czech University evening Welcome reception dinner.</b>
21-May	Tue	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
22-May	Wed	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		<b>T-Shirt exchange and dinner</b>
23-May	Thu	Company visit		<b>South Bohemia Budvar Cultural Site</b>
24-May	Fri	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
25-May	Sat	<b>**Free Day</b>		
26-May	Sun	<b>**Free Day</b>		
27-May	Mon	<b>**Free Day</b>		
28-May	Tue	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
29-May	Wed	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm. <b>University Brewery</b>	D	<b>Evening social with Czech students.</b>
30-May	Thu	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
31-May	Fri	<b>**Free Day</b>		
1-June	Sat	<b>**Free Day</b>		
2-June	Sun	<b>**Free Day</b>		
3-June	Mon	<b>**Free Day</b>		
4-June	Tue	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
5-June	Wed	<b>Company visit-Skoda Mlada Boleslav Auto Mfg. Plant Visit.</b>	L	
6-June	Thu	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30	D	<b>Evening social with Czech students.</b>
7-June	Fri	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
8-June	Sat	<b>**Free Day</b>		
9-June	Sun	<b>**Free Day</b>		
10-June	Mon	<b>**Free Day</b>		
11-June	Tue	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
12-June	Wed	<b>Company visit - Moser, Becher</b>	L	<b>Cultural visit - Karlovy Vary</b>
13-June	Thu	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30		
14-June	Fri	Classes. 8:00 – 10:00am, 10:30 – 12:30 pm Intern work session 1:30-4:30	D	<b>Final Program dinner sponsored by Czech University.</b>
15-Jun	Sat	Check out of dormitory.		