

## **Study Abroad in Bergamo, Italy**

### **Summer Business Program**

### **Depart May 13 – Arrive May 14 – Return (END) June 10, 2023**

#### **1. Highlights**

- Study in beautiful Bergamo for four weeks near the Italian Alps
- All courses and program activities will be conducted in English
- Earn 6 credit hours of MU summer school credit (American professors and European professors)
- Italian courses emphasize European and Italian business practices
- Receive a graduation cord to commemorate your study abroad experience
- Scholarship Deadline: February 15, 2023
- Application Deadline: April 3, 2023
- Open to **ALL majors**

#### **2. General Requirements for Program Participation**

- You must be 18 years or older
- You must be in good academic standing and have no current disciplinary sanctions
- You will need a **passport that is valid for at least six months after** your scheduled return date
- You will be asked to sign a liability release form and a medical release form (included in the International Center's orientation materials)
- You must meet minimum health insurance requirements set by the university
- You must attend all of the Trulaske College of Business' pre-departure classes
- You will be expected to fully complete the application and International Center safety and security orientation through MyStudyAbroad
- Participants must agree to the terms expressed in the MU student conduct manual and the MU "Conditions of Participation and Program Acceptance" form

#### **3. Program Details**

##### **A. Program beginning and end**

The program begins when you arrive at the hostel on May 14 and ends when you check out on or before 9am on June 10<sup>th</sup>. Program transportation to and from Malpensa Airport (MXP) will be available at specific times. If you do not use this service, you will be responsible for getting to and from the airport by alternative means.

##### **B. Location**

The courses will be conducted at the University of Bergamo (BU), located in Bergamo, Italy, near the foothills of the Italian Alps. Bergamo hosts a population of about 120,000 citizens, and Bergamo Province has 1.1 million residents. The region contains many lucrative industries in fabrics, apparels, and fashion accessories. Bergamo is an old city dating back to the 12<sup>th</sup> Century. The high part of the city, "Citta Alta," represents Bergamo's major attraction and dates back to the 15th century. It contains many very old buildings, beautiful architecture and has many nice restaurants, shops, and walking paths.

##### **C. Lodging and Meals**

During the Bergamo program, you will stay in a youth hostel. Breakfast and afternoon snacks are provided. Meals can be taken at the University cafeteria (where students and faculty interact with each other) and the café across the street from the business school. Public transportation allows for easy and flexible access to getting around Bergamo. You will receive a monthly bus pass as part of the program. You will have a room with roommates at the youth hostel for the entire four-week period.

#### 4. Course Offerings and Prerequisites

The University of Missouri (MU) and Bergamo University (BU) will both offer two courses (6 credits) in International business.

**All Students, including Non-Business majors, should check with their academic advisor on how these credits can be applied to their graduation requirements.** All hours are MU summer school credit hours.

MU Course Offerings (select one of these courses)	Prerequisites
<input type="checkbox"/> FIN 3000. <b>Corporate Finance:</b> <input type="checkbox"/> Professor Melissa Griswold <input type="checkbox"/> Graded <b>A-F</b> (Required by Finance Dept.)	There are pre-requisites for this course. Please consult with your academic advisor.
<input type="checkbox"/> MGMT 3901. <b>Special Topics in Management: International Business (EU)</b> (Management). <input type="checkbox"/> Professors Gay Albright and Christy McCullough <input type="checkbox"/> Graded S/U	No prerequisite.
<input type="checkbox"/> MKTG 3901. <b>Special Topics in Marketing: International Business (EU)</b> (Marketing). <input type="checkbox"/> Professor Courtney Cothren <input type="checkbox"/> Graded S/U	No prerequisite.
BU Course Offerings (select one of these courses)	
<input type="checkbox"/> MKTG 3975. <b>Current Issues in International Marketing.</b> (Marketing). <input type="checkbox"/> Professor Mauro Cavallone <input type="checkbox"/> Graded S/U	Prerequisite. MKTG 3000 is highly desired.
<input type="checkbox"/> MGMT 3975. <b>Current Issues in International Management</b> (Marketing). <input type="checkbox"/> Professor Francesca Magno <input type="checkbox"/> Graded S/U	No prerequisite, but MKTG 3000 desirable
<input type="checkbox"/> FIN 4185. <b>Banking and Insurance for European and US Markets</b> (Finance). <input type="checkbox"/> Professor Laura Vigano <input type="checkbox"/> Graded <b>A-F</b> (Required by Finance Dept.)	No prerequisite, but FIN 3000, and MKTG 3000 desirable

**Note:** If insufficient students sign up, the college reserves the right to reduce the quantity of course offerings.

Class enrollment will be fairly evenly distributed, with **first preference given to students who are seniors and majoring in the particular topic.** You should plan to discuss these courses and this study abroad program with your advisor to clarify exactly how these courses will satisfy the graduation requirements for your particular major or emphasis area.

#### Pre-departure Class meetings at MU

Prior to the start of the program, pre-departure class sessions will be held in Cornell Hall, beginning in April. The purpose of these class meetings will be to provide lectures on the principles of international business, review information regarding the companies that will be visited and orientation to the host country, travel administration, and safety abroad.

This is a **non-credit course** for which you will be required to **register before the first day of the pre-departure class**, in order to go on the program. You will not be charged any educational fees for this "course".

**Undergrads - Business Administration \_0571  
Class # 56818**

Class Schedule: **Tuesdays**

- **April 4 – May 2**
- **6:00-8:00pm**
- **Cornell Hall 218**

**NOTE:** It is a requirement of this program that you attend all of these class sessions to prepare for your program. You must attend all of the classes or you will not be allowed to participate in this program. Possible special circumstances may allow flexibility on this requirement but would have to be approved by the program director prior to missing the class. **If you are dropped from the program because of non-attendance – you will be subject to the penalties listed in section 10 of this document.**

### 5. Student Graduation Ceremony

Graduating students may want to or need to attend the graduation ceremony which will conflict with the program departure date. See a Student Services Coordinator in 213 Cornell Hall for details.

### 6. Weekend Travel

Long weekends accommodate travel to other destinations during the 4-week program. This travel is at your expense and discretion, and class attendance policies will remain in effect upon resumption the next week class sessions. Students are also free to remain at the Bergamo hostel on weekends for the duration of the program.

### 7. Travel to program site from the U.S.

**The program fee does not include roundtrip airfare cost from the US to Italy.** You must fly on your own or with friends by arranging your own flight itineraries and reservations; however, you should coordinate your flight plans to arrive at the Milan Malpensa airport during the morning of Sunday, May 14. The Milan Malpensa airport (code is MXP) will be your final destination airport as the common arrival point for this program. During the spring class meetings, you will be assisted with information on program staff flight itineraries and how to book flights for traveling together.

### 8. Estimated Budget

The following budget may be used for planning purposes.

<b>Student Planning Budget</b>	
Tuition (resident) (6 credit hours)	\$2,016
Tuition (nonresident) (6 credit hours)	\$6,090
Trulaske Business Course Fee	\$650
Technology Fee	\$90
Program Fee	\$4,095
MU International Center Study Abroad Fee	\$245
Airfare (estimated)	\$1,600
<b>Estimated cost for Missouri residents</b>	<b>\$8,696</b>
<b>Estimated Cost for non-Missouri residents</b>	<b>\$12,770</b>

Note: Tuition cost is set by the Board of Curators of the University of Missouri. **Non-resident students pay their usual additional non-resident fees.** Provided you are taking courses necessary for graduation, this simply shifts tuition costs from one term to another.

Expenses Included in Program Fee:

- Lodging for the trip duration
- Meals included in the program fees, as noted on the itinerary
- Culture and company visits and program ground transportation
- Program water bottle, sticker, and grad cord
- MU GeoBlue Health Insurance
- Pizza party and t-shirt exchange
- 24/7 Student Support while on program

Expenses **NOT** Included in Program Fee:

- Round trip transportation from the US to Milan.
- Weekend travel to other parts of Italy or Europe and daily personal expenses including non-program activities.
- Meals, except for program-sponsored events.
- Passport, passport renewal, or passport application fees.

**9. Schedule of Payments**

Students will be billed the program fee, summer tuition, courses fees, and the MU International Center Study Abroad fee in mid-May.

**10. Withdrawal from Program**

**Student must contact the Student Services Coordinator directly by e-mail at [TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu) documenting any withdrawals from the intended study abroad program.** Withdrawal date will be determined to be the date shown on the e-mail that is sent to the Student Services Coordinator in 213 Cornell Hall stating intent to withdraw from the program.

Amount	Withdrawal After
\$100 Deposit	After Date of Application – no exceptions.
\$600 will be billed	March 1
\$2,000 will be billed	April 1
Total Program Fee billed	May 1

*\*\*\*Depending on the date that you withdraw from the program, the study abroad department may or may not be able to get a refund from the vendor. Your refund will be relative to the costs that can be recovered. If you have not been billed the program fee at the time of your withdrawal – you will be billed for any cancellations fees charged to the program.*

**Withdrawal dates if the university cancels the program due to COVID-19 or other health and safety concerns:**

After March 1<sup>st</sup> if the university has to cancel the program for health and safety reasons student will be charged the amounts below as we will not be able to receive a full refund from our partners in Europe. The billed amount can be used as a credit for a future study abroad program.

Amount	Withdrawal After
\$600 will be billed	March 1
\$2,000 will be billed	April 1
Total Program Fee billed	May 1

## 11. Visas and Travel Documents

- All students will need a valid US passport or appropriate passport/documentation from their country of citizenship valid for at least 6 months after your return date.
- **Non-US citizen students at Mizzou** will need to check the Internet about visa requirements for program sites for their particular country of citizenship.
- **Copy of all program participant passports due to Study Abroad Office by April 3rd to remain on the program. If you are concerned about timing – have it expedited.**

## 12. Application Deadline: **April 3rd**

All applicants will need to interview for a spot on the program after they commit to the program in myStudyAbroad

## 13. Students Requesting Accommodations

If you are a student with a disability and anticipate requesting accommodations while studying abroad, we encourage you to notify the MU Office of Disability Services as early as possible (<http://disabilityservices.missouri.edu>). Early notification is essential to allow us time to ensure that appropriate arrangements and reasonable accommodations can be provided, both by the program and our Study Abroad partner organizations.

## 14. Student Financial Aid

### Student Financial Aid

This 3-credit hour course qualifies for financial aid. Before going to the financial aid office (11 Jesse Hall), visit the Trulaske Study Abroad office (213 Cornell Hall) for the financial aid worksheet. It is highly recommended all students meet with their Financial Aid advisor to discuss paying for study abroad.

### Scholarships

Student can apply for scholarships through ScholarshipUniverse ([Missouri.scholarshipuniverse.com](http://Missouri.scholarshipuniverse.com)). The scholarship application is due **February 15, 2023**, and decisions will be made in late February.

## 15. COVID-19 Vaccinations

If the program requires COVID-19 vaccinations, the Trulaske Study Abroad office will be required to collect vaccination records. **Vaccination cards are due to the Study Abroad Office by March 21<sup>st</sup>.**

### **Program Cancellation Policy for Student Financial Liability**

I understand that in some special circumstances I may not receive full academic credit for the study abroad program for which I have applied. These circumstances include, but are not limited to:

- Cancellation of the program due to circumstances beyond the control of the University of Missouri
- A decision by the University, in its sole discretion, that cancellation of the program is appropriate based on health, safety, or similar circumstances
- My inability to participate in or complete the program due to circumstances beyond the control of the University of Missouri
- My dismissal from the program

I understand that in any of these circumstances, I will be refunded only those costs that can be recovered by the University of Missouri or the University's partner program. If I have not been billed the program fee at the time of my withdrawal, I understand that I will be billed for any cancellation fees charged to the program.

The itinerary of this program may be modified by the Trulaske College of Business and/or the University of Missouri due to health, safety, or similar concerns. The withdrawal fees listed above will apply to students if this occurs. Transportation change fees and expenses will be the responsibility of the student.

To obtain more information visit:

**Trulaske Study Abroad Web Page:**

[TrulaskeAbroad.missouri.edu](http://TrulaskeAbroad.missouri.edu)

**Questions:**

[TrulaskeAbroad@umsystem.edu](mailto:TrulaskeAbroad@umsystem.edu)

Date	Day	Daily Schedule—subject to change
13-May	Sat	Depart USA for Milan, Italy (MXP)
14-May	Sun	Arrival in Bergamo by 12pm with light lunch at the hostel. TBA (morning) - Bus #1 departs Milan to Bergamo mid-morning. TBA (early afternoon) - Bus #2 departs Milan to Bergamo late morning. 6:00pm Program orientation 8:00 - 10:00pm: Evening pasta arrival dinner.
15-May	Mon	Orientation to Bergamo (Student Managers) Bergamo University welcome reception for MU students.
16-May	Tue	Classes: 9:00-12:00, 1:00-4:00
17-May	Wed	Classes: 9:00-12:00, 1:00-4:00
18-May	Thu	<b>Free day</b>
19-May	Fri	Classes: 8:30-11:30, 11:30am-2:30
20-May	Sat	<b>Free day</b>
21-May	Sun	<b>Free day</b>
22-May	Mon	<b>Free day</b>
23-May	Tue	Classes: 9:00-12:00, 1:00-4:00 6:15pm Depart for Pizza Party (tentative) Pizza Party for MU and BU students, T-shirt exchange.
24-May	Wed	Classes: 9:00-12:00, 1:00-4:00
25-May	Thu	<b>Free day</b>
26-May	Fri	Classes: 8:30-11:30am, 11:30am-2:30pm.
27-May	Sat	<b>Free day</b>
28-May	Sun	<b>Free day</b>
29-May	Mon	Classes: 9:00-12:00, 1:00-4:00
30-May	Tue	Classes: 9:00-12:00, 1:00-4:00
31-May	Wed	Classes: 9:00-12:00, 1:00-4:00
1-Jun	Thu	Classes: 9:00-12:00, 1:00-4:00
2-Jun	Fri	<b>Free day (Italian National Holiday)</b>
3-Jun	Sat	<b>Free day</b>
4-Jun	Sun	<b>Free day</b>
5-Jun	Mon	<b>Free day</b>
6-Jun	Tue	Classes: 9:00-12:00, 1:00-4:00
7-Jun	Wed	Classes: 9:00-12:00, 1:00-4:00
8-Jun	Thu	9:00-12:00 Missouri Exams.
9-Jun	Fri	No MU Classes. / 9:00-12:00 Italian Exams 8:00pm: Castle Gala for MU and BU students.
10-Jun	Sat	Check-Out. Chartered bus to Milan airport. Do not make flight arrangements before 10:00am out of Milan