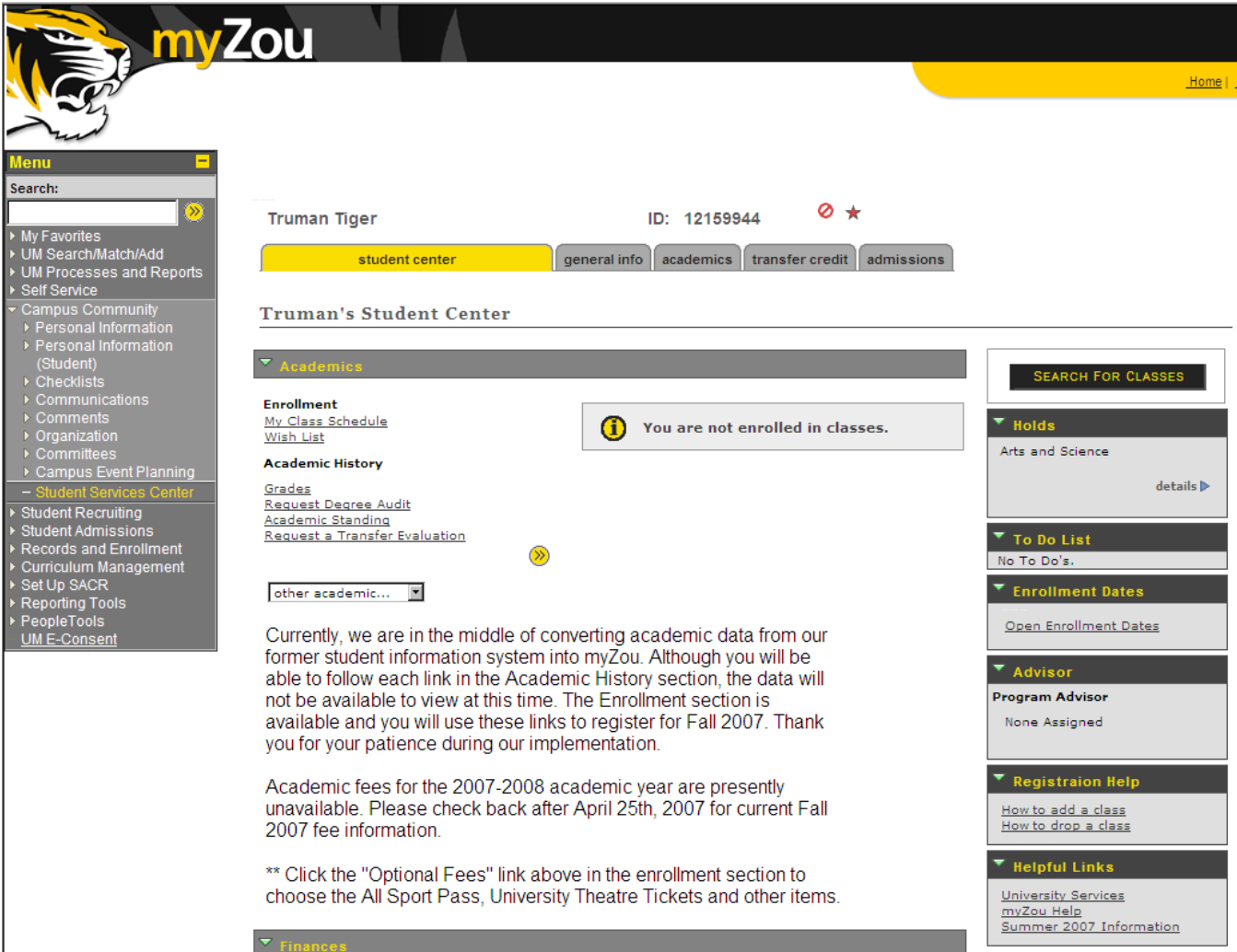


# Class Registration Instructions

- ◆ Login to <http://myZou.missouri.edu>, using your Pawprint and password.
- ◆ Click on “Self Service” on the menu on the left.
- ◆ Click on Student Center.
- ◆ Under the “Enrollment” section, select “Wish List”



The screenshot shows the myZou Student Center interface. At the top left is the myZou logo with a tiger head. A search bar is present. The user's name is Truman Tiger and the ID is 12159944. Navigation tabs include student center, general info, academics, transfer credit, and admissions. The main content area is titled "Truman's Student Center" and has a sub-section for "Academics". A message box states: "You are not enrolled in classes." Below this, the "Enrollment" section contains links for "My Class Schedule" and "Wish List". The "Academic History" section includes links for "Grades", "Request Degree Audit", "Academic Standing", and "Request a Transfer Evaluation". A dropdown menu is set to "other academic...". A large text block explains that academic data is being converted and that the enrollment section will be available for Fall 2007 registration. It also mentions that academic fees for the 2007-2008 year are currently unavailable. A note at the bottom suggests clicking "Optional Fees" for items like the All Sport Pass. On the right side, there are several utility boxes: "SEARCH FOR CLASSES", "Holds" (Arts and Science), "To Do List" (No To Do's), "Enrollment Dates" (Open Enrollment Dates), "Advisor" (Program Advisor: None Assigned), "Registration Help" (How to add a class, How to drop a class), and "Helpful Links" (University Services, myZou Help, Summer 2007 Information).

- ◆ To add classes to the Wish List, select the term and then “Search for Classes.”

- ▶ My Favorites
- ▶ UM Processes and Reports
- ▼ Self Service
  - ▶ Enrollment
  - ▶ Campus Finances
  - ▶ Campus Personal Information
  - ▶ Academic Records
  - ▶ Degree Progress/Graduation
- **Student Center**
- [Request Official Transcript](#)
- [Class Search/Browse Catalog](#)
- ▶ Campus Community
- ▶ Records and Enrollment
- ▶ Curriculum Management
- ▶ Set Up SACR
- ▶ PeopleTools
- ▶ [UM E-Consent](#)

- my class schedule
- wish list
- class search
- add
- drop
- swap

**Wish List**

**Search for Classes**

Select at least 2 search criteria. Click Search to view your search results.

Univ of Missouri - Columbia | 2007 Fall Semester

**Class Search Criteria**

Course Subject:

Course Number:

Course Career:

Show Open Classes Only

Use Additional Search Criteria to narrow your search results.

[▶ Additional Search Criteria](#)

- CLOSE
- CLEAR CRITERIA
- SEARCH

- ◆ You must enter 2 criteria to do a search. Illustrated here, we will do a search for all **Graduate-level Business Administration** Courses.

- ▶ My Favorites
- ▶ UM Processes and Reports
- ▼ Self Service
  - ▶ Enrollment
  - ▶ Campus Finances
  - ▶ Campus Personal Information
  - ▶ Academic Records
  - ▶ Degree Progress/Graduation
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- ▶ Curriculum Management
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**Wish List**

**Class Search Results**

When available, click View All Sections to see all sections of the course.

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The following classes match your search criteria Course Subject: **Business Administration**, Course Career: **Graduate**, Show Open Classes Only: **No**

Open
 Closed

- CLOSE
- START A NEW SEARCH

▼ **BUS\_AD 7050 - MBA Communications Practice**

View All Sections    First  Last

Section [01-LEC\(71106\)](#)      Status ●      [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
M 8:00AM - 9:15AM	CORNELL HALL 127	Stephanie Wells	8/20/2007 - 12/14/2007

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Section [02-LEC\(71107\)](#)      Status ●      [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
Tu 8:00AM - 9:15AM	CORNELL HALL 127	Stephanie Wells	8/20/2007 - 12/14/2007

- ◆ To see details for a class, click on the section number. To add the class to your Wish List, click on “select class.”
- ◆ The class is now added to your Wish List. Repeat for all the classes you wish to take.

my class schedule wish list class search add drop swap

### Wish List

Use the Wish List to temporarily save classes of interest until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

Select Term: 2007 Fall Semester change

Class Nbr:  add to list OR Search:  search

#### 2007 Fall Semester Wish List

Open Closed

Select	Class	Class Name	Days/Times	Location	Instructor	Units	Status
<input type="checkbox"/>	<a href="#">ACCTCY 7310-01</a> <a href="#">(71082)</a>	ACCOUNTING F/MANAGERS (Lecture)	TuTh 12:30PM - 1:45PM	CORNELL HALL 219	B. Cunningham	3.00	<span>●</span>
<input type="checkbox"/>	<a href="#">BUS AD 7050-05</a> <a href="#">(71110)</a>	MBA COMMUNCTN PRACTICE (Lecture)	F 8:00AM - 9:15AM	CORNELL HALL 127	S. Wells	1.00	<span>●</span>
<input type="checkbox"/>	<a href="#">BUS AD 8010-01</a> <a href="#">(71113)</a>	MBA SEMINAR (RSD)	TuTh 3:30PM - 4:45PM	CORNELL HALL 201 (BUSH AUD)	M. Christy	1.00	<span>●</span>
<input type="checkbox"/>	<a href="#">ECONOM 7332-01</a> <a href="#">(76440)</a>	MICROECONOMICS FOR MANGR (Lecture)	TuTh 11:00AM - 12:15PM TuTh 11:00AM - 12:15PM	CORNELL HALL 4 CORNELL HALL 211	D. Mandy	3.00	<span>●</span>
<input type="checkbox"/>	<a href="#">STAT 7070-01</a> <a href="#">(79737)</a>	STAT METHOD FOR RESEARCH (Lecture)	MWF 9:00AM - 9:50AM	MIDDLEBUSH HALL 310	M. Ellersieck	3.00	<span>●</span>

View All Classes in Wish List First 1-5 of 5 Last

VALIDATE SELECTED DELETE SELECTED ADD SELECTED

- ◆ When you are finished adding classes to your Wish List, you can click on “Validate Selected.” This will assure that there are no time discrepancies in your schedule. This option may not be available until after your assigned enrollment time.
- ◆ When finished, print this page, and write the following information on it, and turn it in to 213 Cornell:
  - myZou # (located under “demographic data” on the Student Center page)
  - Expected graduation date
  - Emphasis
  - Appointment needed
- ◆ Once the Academic Advisor has approved your classes, you will receive confirmation that you may enroll in your classes. At that time, go back into your Wish List, and click on “Add Selected,” and follow the prompts to enroll in your classes.
- ◆ For other information, go to <http://saip.missouri.edu/>.