

Study Abroad in Spain Summer Business Program Arrive June 29 – Depart July 28, 2012

General Requirements for Program Participation

The following general requirements will be expected to conduct a quality program for all student participants:

- Students will be expected to follow acceptable behavior as outlined in the MU student conduct manual and the MU “Conditions of Participation and Program Acceptance” form.
- Students must be 18 or older.
- Qualified students must be in good standing with a cumulative grade point average of 2.0 or better and no disciplinary sanctions.
- Sophomores are encouraged to apply. It would be preferable for you to have completed Econ 1014 (old econ 4), Accy 2036 and 2037 at a minimum to have a working vocabulary for business courses. However, this is not a fixed requirement.
- *You will need a **passport that is valid for at least six months after your scheduled return date from Europe.***
- You and your parents will be asked to sign a liability release form and a medical release form (included in the International Center’s orientation materials).
- You must meet minimum health insurance requirements set by the university therefore as part of your program fee; you will be enrolled in the University’s HTH Health plan for the duration of the program. You will receive an HTH ID card during the pre-departure class and you will be expected to visit the HTH website and familiarize yourself with the plan and procedures for health emergencies.
- You must enroll in the Trulaske College of Business pre-departure course (spring semester), Spanish Culture and Business Practices, Mgt 4185. You will pay separate Tuition for this one-hour course.
- Students will be expected to participate in the International Center’s orientation (spring semester) for business study abroad programs.
- Open to all MU sophomores, juniors, and seniors, ***including non-business majors***.
- Freshmen students (first year out of high school) will **not be considered**.

Program Overview

The following lists some of the special features of the TCOB Summer Alicante Program:

- Enroll for two MU summer session business classes (6 credit hours) through MU summer school registration.
- Three MU business courses and three Spanish business courses will be offered. Select and enroll in one MU course and one Spanish course for the summer.
- All classes will count towards fulfilling business degree requirements, as either an emphasis elective or an emphasis support course at MU.
- Classes of approximately 20 MU students and 20 Spanish or European students will be formed to study together.
- The Alicante courses will emphasize Spanish and European business practices.
- All classes will be conducted in English.
- A **unique feature** of this Program will be the opportunity in and out of classes to interact with European and Spanish students and staff at University of Alicante to learn and become acquainted with their perspective on life, business, and socializing with people. You will get a sense of how Spanish people interact with others and gain a sense of the differences in how the Spanish people relate and communicate.
- Opportunity to formulate a personal relationship with your MU professor. Many students get to know their professors on a deeper level on these trips, using them as references when applying for jobs.
- Work together in a unique and highly cross-cultural setting to complete assignments, solve case problems, and analyze European business practices.

- Two or three company visits during the first week to gain a deeper understanding of business competition in Europe.
- Any students who have two additional summers remaining at MU would be eligible to apply for a position in which they return to the program site, all expenses paid, and serve as a student manager for the program. Details about this opportunity are available on the web page and will be explained more in the pre-departure course in the spring semester.

Location

The courses will be conducted at University of Alicante, located on the east coast of Spain, four hours by train south of Barcelona (northeast corner of Spain). Alicante lies on the Costa Blanca (*White Coast*) portion of the sandy beaches along Spain's east side on the Mediterranean Sea. Located on a coastline over 200 kilometers long, Alicante represents one of the most beautiful and popular tourist destinations on the Costa Blanca. Alicante has a large boulevard lined with beautiful palm trees and many shopping streets and tapas cafes. The weather is excellent all year round and the fabulous island of Tabarca is only a short trip by sea. Alicante has a population of about 310,000 inhabitants, but has a very small and intimate feeling. It contains many old buildings, beautiful architecture and hosts numerous nice restaurants, shops and walking paths.

Language and Culture

The culture of Spain is rich with the history and art. Learning about the culture, customs and lifestyles, as well as some elements of the language can allow for more appreciation and understanding of how the local people view and enjoy life (food, politics, history, culture, fashion, and travel). Some elementary language will be introduced throughout the pre-departure course.

- **Spain Pre-Departure Course**
 - Course # Mgmt 4185-06, class # 18719, 1 credit
 - Initial class meeting on Tuesday 2/7/12 then continues on Tuesdays 3/13/12 to 5/1/12
 - 7-8:40 pm
 - Room 115 Cornell Hall

The *Spanish Culture and Business Practices* for the spring semester will introduce you to Spanish culture, business and social customs to help you gain more appreciation and understanding of how Spanish people view and enjoy life (social interaction, food, politics, history, travel, etc.). This will also allow you to meet your future student colleagues with whom you will be spending time in Spain. The students in the past have really enjoyed meeting others and have emphasized how important it has been to get to know other students who are going on this program.

Since this class is **mandatory to participate in the program**, special situations (class conflict, etc.) should be discussed with the course instructors but may not be accommodated if the integrity of the course is compromised. **You will pay separate Tuition for this one-hour course.** If you need to register after spring registration has closed, simply go to your Academic Advisor and request that he/she **late add** you to the class. They will need the course information found at the bottom of each program's web page.

Lodging and Meals

During your four-week period in Alicante, you will stay in a dormitory, located just a 5-7 minute walk across the street from the campus and the business building. The dormitory has a beautiful swimming pool, internet access in the rooms, and laundry facilities in the building. The Cafeteria is located adjacent to the building, providing easy access for meals. Three meals per day are included at no extra cost with the dormitory. Also, three or four dinner events are included as part of the social and cultural activities in this program. Public bus transportation allows for easy and flexible access from campus to the center of Alicante (old town and La Puerta de Alicante) and its beautiful beaches.

Course Offerings and Prerequisites

The University of Missouri (MU) will offer two business courses and University of Alicante will offer two business courses. You will sign up for two courses, which will mean registering for six hours of MU summer school credit. The courses will satisfy the BSBA graduation requirements for MU business students. Only one will count for **emphasis** and the other as **emphasis support**. There is no transfer of credits to worry about in this program. All hours are MU summer school credit hours. You will be registering for six hours of MU summer school credit, enrolled and paid for through Jesse Hall.

You will have two sets of courses to choose from when studying in this four-week program. You may only select one course from each set of courses, i.e., one course taught by an MU instructor and one course taught by a University of Alicante instructor.

MU Course Offerings (select one of these courses)	Prerequisites
<ul style="list-style-type: none"> • Fin 4720. International Finance (Finance) • Professor Ken Shaw • A-F Graded (<i>this is a Finance Department requirement</i>). 	No prerequisites. <i>Requires permission # from Fin Dept. to register.</i>
<ul style="list-style-type: none"> • MGT 3901: Special Topics in Management: Interpreting Organizations • Professor Todd Chiles. • Graded S/U 	No prerequisites.
University of Alicante Course Offerings (select one of these courses)	
<ul style="list-style-type: none"> • MKTG 3975: Current Issues in International Marketing. • Spanish Instructor • Graded S/U 	No prerequisites
<ul style="list-style-type: none"> • MGT 3975: Current Issues in International Management: Cross Cultural Business Behavior & Doing Business in Spain. • Spanish Instructor • Graded S/U 	No prerequisites

Note: If insufficient students sign up, the college reserves the right to reduce the quantity of course offerings.

Classes will be limited to 20 MU students, with **first preference given to students who are seniors and majoring in a particular topic**. I.e., graduating marketing majors would be given preference for enrolling in the marketing courses if more than 20 students indicate this as their first choice. You should plan to **discuss these courses** and this study abroad program **with your advisor** to clarify exactly how these courses will satisfy the graduation requirements for your particular major or emphasis area.

Business Minors: Only one course will count for the business minor. You should plan the other course to fulfill a requirement in your major or as a general elective. Speak with your business advisor in 111 Cornell if you need further clarification.

Schedule of classes

The schedule of classes will be **four** days per week, specifically, Monday, Tuesday, Wednesday, and Thursday. Friday will be a free day for exploring Alicante or beginning your weekend travels. (Be sure to confirm the final class schedule before making weekend travel arrangements). MU instructors teach from 9 – 11am and the Spanish instructors teach from 11:30am – 1:30pm. Class time will be two hours for each course per day.

This program is conducted in cooperation with the University of Alicante Rafael Altamira program. The first week is a planned program of educational activities that will combine the MU and Erasmus students in the Rafael Altamira program in Alicante. It will include language classes, Spanish culture presentations and activities, and

company visits. Students will be assigned to Spanish language classes based on their language skills, ranging from no ability to advanced ability. The academic courses will be conducted with MU and Spanish/Erasmus students learning and studying together during the 2nd, 3rd, and 4th weeks, beginning Monday, July 9, 2012 and will finish on Thursday, July 26. Friday, July 27 will be a free day and dormitory checkout will be Saturday, July 28.

Program Schedule

You should plan to use the following schedule to plan your times in Alicante and planning your weekend travel plans around Spain and other parts of Europe.

Week	Date	Day	Notes
Arrival Week-end	29-Jun	Fri	Arrive Alicante, check into dormitory. Students arrive between 10am and 5pm 1:30 – 3:00 pm. Lunch available in Villa Universitaria (VU) cafeteria. 3:00-6:00 continuous arrivals of students, SM welcome students and explain amenities 7:00pm-8:00pm MU Orientation. (Official START of Alicante summer program). 8:00pm – 9:00 pm. Tour around San Vicente. 9:00 – 11:00 pm. Program arrival dinner in San Vicente. 11:00pm---Free time
	30-Jun	Sat	8:00am - 9:30 am. Breakfast in VU cafeteria. 9:30 - 10:00am Orientation with Cynthia, Cell phones, police safety remarks, etc. 10:00am-1:00pm- City orientation (bus, beach, places to eat, basilica, etc) 1:30-8:00pm. Tabarca Island day trip. Ferry departs at 1:30pm. 8:30pm-10:00 pm. Dinner at Villa Universitaria cafeteria
	1-Jul	Sun	Morning. Personal time. * SM (Stephanie) will volunteer to lead an organized group of student's to go to the church in San Vicente for those interested. 1:30 – 3:00 pm. Lunch at VU cafeteria. 3:00pm - 6:00pm. Free time. (dormitory pool side, San Vicente, rest, etc.) 6:00 – 11pm. European Championship Game gatherings in el barrio old town.
Pre-Summer Business Program Orientation Week and Seminar in Biar			
Wk #1 Pre SBP	2-Jul	Mon	7:30 – 9:00 am. Breakfast at VU cafeteria. 9:00 – 11:00 am. Rafael Altamira Program Orientation (all MU/Rafael SBP students) 11:00 am – 1:00 pm. Spanish Language Class I. Attendance required. 4-5 Language classes will be offered to accommodate student level of language ability. 1:30 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 6:00 pm. Spanish Culture Lecture. Attendance required. 6:00 – 8:30 pm. Free time. 8:30 – 10:00 pm. Dinner at VU cafeteria.
Pre SBP	3-Jul	Tue	7:30 – 9:00 am. Breakfast at VU cafeteria. 9:00am – 10:30 am. Spanish Language Class II. Attendance required. 10:30 am – 12:30 pm. Company Visit: EU Agency for Registering Trade Marks and Designs. Attendance required. 1:30 – 3:00 pm. Lunch at VU cafeteria. 3:00 – 8:00 pm. Program Culture Activity: MARQ Museum and Alicante historic Castillo de Santa Barbara. Attendance required. 8:30 – 10:00 pm. Dinner at VU cafeteria.
Pre SBP	4-Jul	Wed	7:30 – 9:00 am. Breakfast at VU cafeteria. 9:00am – 10:30 am. Spanish Language Class III. Attendance required. 10:30 am – 2:00 pm. Company Visit: Pikolinos and Mustang. Attendance required. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 6:00 pm. Spanish Economy Lecture. Attendance required. 6:00 – 8:30 pm. Free time. 8:30 – 10:00 pm. Dinner at VU cafeteria.
Pre SBP	5-Jul	Thu	7:30am - 9:00am Breakfast at VU cafeteria 9:00am- 10:30am Spanish Language Class IV. Attendance required 10:30am- 13:30pm Company Visit: Alternative Energy technologies and Spanish exports to Europe and USA. Attendance required 2:00-3:30pm Lunch at VU cafeteria 4:00-7:00pm Cultural Activities on Campus & beach (sports and contest) 7:00-8:30pm Free Time 8:30-10:00pm Dinner at VU cafeteria

Pre SBP	6-Jul	Fri	8:00-9:00am Breakfast at VU cafeteria 9:00-10.30am Spanish Language Class V. Attendance required 10:30am-2:00pm Company visit in the Tourist Sector (Hotel-Resort) – Costa Blanca 2:00-3:30pm Lunch at VU cafeteria 4:00-7:00pm Cultural Activities on Campus & beach (sports and contest) 8:00 – 9:30 pm. Group dinner at restaurant. (More Formal, Spanish Restaurant) Dinner (Awards for the Sports Competitions and Cultural Activities to winners). Attendance required
Pre SBP	7-Jul	Sat	7:30-9:00am Breakfast at VU cafeteria 9:00-10:00am Transfer to Biar 10:00am-2:00pm Local Activities and visit (castle, monuments, etc.) – Competition – Treasure Hunt around Biar 2:00-3:00pm Lunch at Youth Hostel 3:00-5:00pm Spanish-based Test and debates over first week's activities 5:00-6:00pm Return from Biar to Villa Universitaria 6:00-8:30pm Free Time 8:30-10:00 Dinner at VU cafeteria
Pre SBP	8-Jul	Sun	7:30-9:00am Breakfast at VU cafeteria 10:00am-1:00pm BEACH activities (sports)- San Juan Alicante (optional, tram) 2:00-3:30pm FREE TIME 8:30-10.00pm Dinner at VU cafeteria
Summer Business Program with Rafael Altamira at Alicante University.			
Wk #2	9-Jul	Mon	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 6:00 pm. Planned program activity. Visit to Campus Museum. Attendance required. 6:00 – 8:30 pm. Free time. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	10-Jul	Tue	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:00 pm. Rafael evening cultural event. (Subject to change). Guadalest & Altea Attendance required. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	11-Jul	Wed	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:30 pm. Free time: Cultural sites, sports activities, study time for Thursday exams. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	12-Jul	Thu	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria.
	13-Jul	Fri	Free Weekend for Travel.
	14-Jul	Sat	Free Weekend for Travel.
	15-Jul	Sun	Free Weekend for Travel.
Wk #3	16-Jul	Mon	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 6:00 pm. Planned program activity. Attendance required. 6:00 – 8:30 pm. Free time. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	17-Jul	Tue	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:00 pm. Rafael evening cultural event. (Subject to change) Attendance required. 8:30 – 10:00 pm. Dinner at VU cafeteria.

	18-Jul	Wed	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:30 pm. Free time: Cultural sites, sports activities, study time for Thursday exams. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	19-Jul	Thu	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria.
	20-Jul	Fri	Free Weekend for Travel.
	21-Jul	Sat	Free Weekend for Travel.
	22-Jul	Sun	Free Weekend for Travel.
Wk #4	23-Jul	Mon	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 6:00 pm. Planned program activity. Attendance required. 6:00 – 8:30 pm. Free time. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	24-Jul	Tue	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:00 pm. Rafael evening cultural event. Program visit to Benidorm. Program dinner event at local restaurant around 8:00 pm for an organized set menu, group dinner. Attendance required. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	25-Jul	Wed	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 4:00 – 8:30 pm. Free time: Cultural sites, sports activities, study time for Thursday exams. 8:30 – 10:00 pm. Dinner at VU cafeteria.
	26-Jul	Thu	7:30 – 9:00 am. Breakfast at VU cafeteria. Classes: MU 9:00 – 11:00 am. Classes: AU 11:30 am – 1:30 pm. 2:00 – 3:30 pm. Lunch at VU cafeteria. 3:30 – 8:00 pm. Free time. 8:00 – 10:30 pm. Final MU Social Dinner Event. MU and Erasmus Students
	27-Jul	Fri	No classes. Last day for saying good-bye to friends.
Program Finish	28-Jul	Sat	Dormitory Checkout. Checking out of the dormitory is the official end of the Alicante study abroad program for a student. Each student on own to travel or return to USA.

- Class days and day trips are subject to change, depending on company availability.
- Weekend travel days are fixed.
- This proposed itinerary and schedule is tentative and subject to change. Best efforts will be used to plan company visits as indicated, but due to many complex factors, any of the planned Company visits may possibly cancel or take place on different days than indicated in the above schedule.

Special Program Activities

- Trip to Tabarca Island (15 miles off the coast) to enjoy snorkeling, swimming, sunning and socializing with new MU friends. You may also enjoy a free high-speed boat ride around the island (completely voluntary).
- A company visit during the first week to Pikolinos Shoe factory and headquarters where you will discuss the Pikolinos marketing strategies. This is one of the leading brands of high-end shoes in Europe with partnerships in North America.
- A company visit during the first week to the European Union Office of Copyrights and Patents that will introduce you to new business patent applications and copyrights as an indicator of the amount of new business that is being created in the EU.
- Visit to the MARQ Museum and Alicante historic Castillo de Santa Barbara overlooking the Alicante Port and seaside.

Weekend Travel

The program allows for ample time to explore Alicante and enjoy three-day weekend travel opportunities around Spain. The Alicante airport has many different airlines flying in and out from all over Europe. Many of the airlines are very low discount companies, such as Easy Jet and Ryan Air, which offer very low fares to many different European destinations. France and Portugal are easily accessible by train or air.

Classes will finish on Thursday afternoon and resume again Monday morning. You should plan on budgeting extra money for your lodging and meals when traveling on the weekend away from Alicante. Also, you will be responsible for making your own lodging arrangements at youth hostels or hotels. Students desiring to remain in Alicante may stay in their dormitory room, as it will be reserved and paid for the entire four weeks you are in Alicante, including the weekends.

Travel to Alicante from the U.S.

The program fee does not include any round trip airfare cost from the US to Spain. You must fly on your own or with friends by arranging your own flight itineraries and reservations. The Alicante airport will be the final destination for flight planning from the US to Spain for this program. During the spring pre-departure course, you will be assisted with information on program staff flight itineraries and how to book flights for traveling together. We will also explain the process for taking a taxi from the airport to the dormitory, where the student managers will be waiting to greet you and assist you with checking into the dormitory. At the end of the program, you will provide your own transportation back to the airport or train station.

Estimated Budget

The following budget may be used for planning purposes.

Student Planning Budget--SPAIN, 2012	Total Cost	College Program Fee Paid to MU	Educational Fees Paid to MU	Personal Expenses
Transportation, St. Louis to Alicante. <i>Estimate based on average fares from previous summer.</i>	\$1,100			\$1,100
Tuition				
MU Tuition (estimated for 6 credit hours)	\$1,570		\$1,570	
TCOB Professional Fee (estimated)	\$317		\$317	
Technology Fee (estimated)	\$73		\$73	
Program fee for on-site program expenses in Alicante, Spain. Includes all program lodging, 3 meals per day, special culture excursions, social mixer events, Spanish instructors, and Trulaske College of Business administrative fee.	\$3,200	\$3,200		
Estimated Total Student Cost	\$6,260	\$3,200	\$1,960	\$1,100
<i>Non-resident and out-of-state students pay additional non-resident fees.</i>				

The costs presented above in the student-planning budget are best estimates within five percent (5%).

Note: The program fee is a separate cost and does not include any round trip airfare cost from the US to Spain. The airfare is just an estimate based on average fares from the previous summer and is subject to the pricing by the airlines.

Cost

The college program fee is a very low and fixed price. Tuition is estimated as Resident fees and is approximate until the Board of Curators of the University of Missouri sets the new fees in April during the spring semester prior to departure. Non-resident students pay their usual additional non-resident fees. You pay for six hours of credit towards your graduation regardless of when you earn the credits at MU. This program is simply allowing you to shift the six credit hours to the summer.

The program fee quoted above (**billed to your student account sometime in May**) is the basic cost to participate in this Summer Program.

• **Expenses included in the program fee are:**

- All local program-sponsored transportation in country for culture and company visits, and Rafael evening events.
- Dormitory lodging (much like a hotel) for the entire four-week program period in Alicante (this includes weekends in Alicante).
 - Arriving Friday, June 29.
 - Departing Saturday, July 28.
- Three meals a day every day are included (at no extra charge) for the four-week program in Alicante.
- Multiple program social dinner events and cultural visits during the four-week program to promote MU and Alicante students getting to know each other better. The University of Alicante organizes events and visits to see wineries, small cities, local citizen festivals, and historical sites in the vicinity of Alicante.
- Day trip boat outing to Tabarca Island for sunning, snorkeling, etc.
- University of Missouri HTH Insurance coverage for the duration of the program. **(Note: In some cases you may be required to pay out of pocket to receive services. This coverage allows you to submit claims for reimbursement by HTH for any medical expenses incurred out of the US while on the program.)**

Expenses NOT included in the program fee are:

- Round trip transportation from St. Louis to Alicante.
- Independent weekend travel to other parts of Spain or Europe.
- Weekend travel and daily expenses are extra personal expenses by the student, which will depend upon the wants and desires of each student, such as travel destinations, going out with friends, personal items, souvenirs, gifts, etc. **Past participants recommend budgeting an additional \$1,500 - \$2,000.**
- MU tuition for the two summer courses (6 hours) billed to your student account in the spring. Resident students pay usual resident fees. Non-resident students will pay the usual non-resident fees.
- Passport, passport renewal or passport application fees.
- MU International Center study abroad fee of \$75. This fee includes the following:
 - MU support services for student emergencies during the program period.
 - Emergency evacuation and repatriation coordination.
 - Pre-departure orientation.

Additional Daily and Weekend Expenses Budget: Past students recommend budgeting an additional **\$1,500 to \$2,000**. This additional amount represents money that you should have available in cash and/or by means of a credit card. It is an estimate of what you would spend for weekend travel and lodging, eating out, going out and entertainment, souvenirs, etc. and will vary depending upon your wants and desires while on the trip.

Schedule of Payments

You will need to arrange to make two payments to MU by **June 15**: Program fee balance and the tuition cost for the 6 credit hours.

Description	Due Date	Amount Due
Registration Deposit <i><u>This deposit is non-refundable.</u></i>	At time of registration	(\$100)
Program Fee - Billed to your student account in the spring. The \$100 deposit is credited to your account and comes off the account balance.	June 15	\$3,200
Educational Fees 6 credit hours of MU summer courses. (Estimated cost) Billed to your student account in the spring.	June 15	\$1,960
International Center fee (\$75) Billed to your student account in the Spring	June 15	\$75

Withdrawal from Program

Policy regarding Student withdrawal from the program: *Your withdrawal date will be determined to be the date shown on the e-mail that you send to the administrative assistant in 307 Cornell Hall stating that you are withdrawing from the program.*

Amount	Date of Withdrawal Email
\$300 will be billed	After Date of Registration
\$600 will be billed	After March 1
The \$100 deposit will be retained and applied to the amount billed.	
***Withdrawal under special Circumstances	At any time

***Depending on the date that you withdraw from the program, the study abroad department may or may not be able to get a refund from the vendor. Your refund will be relative to the costs that can be recovered.

Student Financial Aid

This Summer Program qualifies for student financial aid, because the six hours of courses are MU summer session credits. Please check with the financial aid office in 11 Jesse Hall for complete financial aid details.

Scholarships

The Trulaske College of Business will be making available scholarships based on need and merit for business students. Registration forms are available on the study abroad web page (<http://TCOBStudyAbroad.missouri.edu>) and are due before April 15th. Eligibility requirements are the following:

- Must be accepted into the upper division of the Trulaske College of Business (not just a minor in business) with a GPA \geq 3.0.
- Must have FAFSA on file in Financial Aid office.
-

Visas and Travel Documents

All students will need a valid US passport or appropriate passport/documentation from their country of citizenship. No visas are needed for US citizens with US passports to travel or visit in western and/or central/eastern Europe. Non-US citizen students at Missouri will need to check the Internet about visa requirements for their particular country of citizenship.

Registration and Acceptance

Enrollment in this TCOB Summer Program will fill quickly. This business program is extremely popular because of the many interesting program business and cultural activities that are planned, as well as the social interaction with the Italian and European students.

Dates to Remember:

- Registration As Soon as Possible – Guaranteed to go if you are one of the first 50 students to register.
- **Final deadline date to register: April 4th 4pm.**

This program does not use a competitive selection process - **only a total of 50 students will be accepted** for this summer program. Acceptance into this program will be dependent upon payment of the deposit. Students who register after 50 students have paid their deposit will be placed on a waiting list and accepted as space permits.

Your payment of the \$100 program deposit must be submitted to the **Cashier's office in 15 Jesse Hall**. **They will stamp your deposit form, which must accompany your registration packet submission to the Study Abroad Office (307 Cornell Hall)**. This fee will be credited to your account and applied toward your program billing. (See *Withdrawal policy*.) Registration and data forms and the instructions for applying are available on the website.

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- Must be accepted into the upper division of the Trulaske College of Business (not just a minor in business) with a GPA \geq 3.0. Please do not apply if your GPA is $<$ 3.0.
- Must have FAFSA on file in Financial Aid office.

***Disclaimer:** The costs and schedules presented in this document are best estimates performed in good faith and do not represent any kind of fixed contract. The nature of dealing with foreign partners makes it difficult to plan exactly how this study abroad program will be finalized.*

Program Cancellation Policy for Student Financial Liability

I understand that in some circumstances I may not receive full academic credit for the study abroad program for which I have applied. These circumstances include, but are not limited to:

- Cancellation of the program due to circumstances beyond the control of the University of Missouri;
- A decision by the University, in its sole discretion, that cancellation of the program is appropriate based on health, safety, or similar considerations;
- My inability to participate in or complete the program due to circumstances beyond the control of the University of Missouri
- My dismissal from the program.

I understand that in any of these circumstances, I will be refunded only those costs that can be recovered by the University of Missouri or the University's partner program, and may incur increased costs for my return trip.

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TCOBStudyAbroad@missouri.edu.

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